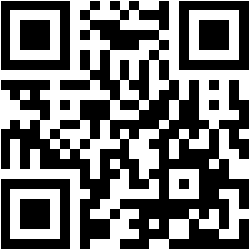
j0217698Mrs. Gerber’s 6th Grade English Class

Class Policies, Procedures & Student Contract 2016-2017



Contact Information:

Email: [kgerber@cboek12.org](mailto:kgerber@cboek12.org) Phone: 201.227.7791 x1037

Extra Help: Before or after school based on individual need

Class Website: http://kgerber.weebly.com/

**Supplies Needed for English: Due in class 9/12/16**

|  |  |
| --- | --- |
| * 1-1.5” three-ring binder * Package of loose-leaf paper * Package of tab dividers (5 tabs) * 2 folders (to keep in your binder) * Several pencils with erasers * Several pens (blue or black) | * Highlighter * Thumb drive - optional (to save your work) * Whatever you are going to record daily homework |

**\*\* All of these supplies must be brought to class at all times, in addition to any added resources, such as novels. If you fail to bring any materials, it will result in an unprepared for class, therefore affecting your class participation grade.**

MCj03981430000[1]**Beginning of the Class Period:**

1. Quietly enter the classroom on time.
2. Take your attendance.
3. Sit in your assigned seat.
4. Place any homework that is due on your desk.
5. Begin working on your “Do Now” assignment on the board.
6. Look at class schedule

**Grading Policy:**

Marking period grades will be determined according to a points system, which will vary depending on the importance or difficulty of the assignment

Each homework assignment is worth a point, towards your homework average. Any homework not completed on time does not receive the point.

Class participation is very important, you must actively participate in every lesson, whether it be active listening, asking questions or contributing to the lesson with your own input. Preparedness is also very important, if you come to class without your materials, you will lose credit towards your grade. I keep track of these in the classroom and the grade will be posted 2 times through each marking period. Participation and preparedness grades are not added into Genesis until the mid point and end of each marking period.

MC900366654[1]

**Academic Honesty:**

All students are expected to adhere to Cresskill’s policy concerning cheating (please refer to your student handbook for clarification).

**General Behavior:**

Our class will follow the school rules (no gum, food/drink, hats, etc.) Within our classroom, your behavior and actions will set the tone for the year.

**Homework Philosophy:**

1. **Amount and Frequency:** You should expect to receive homework frequently to reinforce skills and concepts learned in class and to prepare for your learning the following day. Although homework is given, the amount is not excessive, and you often have multiple nights to complete it. Therefore no one should have difficulty completing his/her homework.
2. **Grading:** Homework may be worth 1 point. If you do not have your homework in class when it is due, then you will not receive any credit. You will still be responsible for the work.
3. **Late Homework:** All homework must be on your desk when it is due.Only graded homework can be handed in late (with a penalty). After one day, late homework will not be accepted. It is your responsibility to see me before or after school to hand in late homework. It will not be accepted in during class. Furthermore, an email will be sent home to notify your parent(s) or guardian(s) about a pattern in missing homework.  Absences are exceptions.
4. **Where to Find HW Assignments:** Homework will be posted on the website daily and posted in class. It is your responsibility to write down your homework daily. Any homework on the Google classroom should be submitted by 8:00 the day that it is due.

**Late Policy:**

All assignments must be turned in on the day and class period in which they are due to receive full credit. If your assignment is in your locker when it is due, it will be considered late. Any assignment that is late will lose 5% of the total points for each day that it is late. **It will be your responsibility to hand in any work that is late. REMEMBER THIS ONLY APPLIES TO ASSIGNED GRADED WORK.**

**Make Up Work:**

When you are absent from school, it is your responsibility to obtain and make up missed assignments, which can be found on the website. You can also obtain missed assignments by staying after school, asking a classmate, or e mailing me. This is extremely important because you will need any missed assignments or notes for future tests. **Generally, you will receive 1 make-up day for each day absent.**

**Cell Phone & iPod Policy:**

All cell phones should be kept in your locker orout of sight. Phones are not to be seen or heard without teacher permission. If this rule is not followed, your cell phone will be taken away for the class period and your parent/guardian will be contacted. Cell phones, iPods, and iPads may be used for learning purposes, and therefore, can only be used when I have given you permission to do so.

**Substitutes:**

In the event I am absent, the substitute must be respected and all classroom procedures and rules must be followed. Additionally, all work assigned and posted on the website will be due in the following class.

MCj03979950000[1]

**End of Period:**

At the sound of the bell, you are to remain seated and continue working until I say that class is dismissed. **Remember you DO NOT dismiss class!**

**Discipline Plan for Mrs. Gerber’s**

MC900440428[1]

**6th Grade English Class**

MC900437990[1]

Flexible

Accepting

Independent

Respectful

Responsible

**Classroom Rules:** Be respectful and “FAIRR” to your peers, teachers, learning, and the environment.

We expect that all students maintain a positive and FAIRR attitude in English class. All in all, a respectful and “FAIRR” student is critical to our learning environment. As a result, the only “rules” are to be respectful and “FAIRR.” Some examples are below:

1. Come to class on time and prepared with your materials.
2. Raise your hand when you want to participate.
3. Pay attention and follow the directions when they are provided.
4. Encourage other students to participate in the class.
5. Make others feel comfortable in our classroom community.
6. Ask questions to clarify information.
7. Take responsibility for your learning.

**If you choose to break the rules:**

1st time: Verbal Warning

2nd time: Verbal Warning and parental contact

3rd time: After School Behavioral Reflection and parental contact

\*\*\*\*These are given on a daily basis. At the end of each day, the warnings are taken away and the following day begins a fresh start.

I am looking forward to a very successful year, and I am thrilled to be your teacher this year!

**\*\*PLEASE KEEP THIS DISCIPLINE PLAN IN YOUR BINDER AT ALL TIMES\*\***

STUDENTS: I have read the discipline plan and understand it. I will honor the rules in Mrs. Gerber’s class and am aware of the consequences if I choose to break the rules. I understand that these rules are in effect so that I may have the most effective learning experience this year.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENTS: My child has discussed the discipline plan with me. I understand it and will support it.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEACHERS: We will be fair and consistent in administering the discipline plan.

Signature: Mrs. Gerber Date: 9-6-15